

REGISTRATION PROCEDURES  
FOR DIRECTORS WHO WILL BE BRINGING A GROUP TO ANY UIL CONTEST –  
NO ONE ELSE NEED REGISTER

1. Make sure you register with [www.uilforms.com](http://www.uilforms.com) before you attempt to do contest registrations of any kind.
2. Follow these directions:
  - a. Click on the web page link (uilforms.com)
  - b. Once there, click on *register*.
  - c. Follow the easy directions for each blank
  - d. Do not forget to click on *Band, Choir, or Orchestra*
  - e. Click on *register*
  - f. Once you have done this, you are ready to proceed to *Director Log In* on the home page
  - g. Click on *Director Log In*
  - h. Once there, type your *user name* and *password* and *Log In*
  - i. Now you are ready to fill out your forms for your contest. This page will prompt you to choose the contest you are registering for.
3. For Marching and Solo/Ensemble – Only head directors register.
4. For Concert Contest – Any director bringing a group to contest needs to register with [www.uilforms.com](http://www.uilforms.com), following the directions above.